North Central Regional Transit District (NCRTD)

Resolution No. 2016-33

ADOPTION OF THE FISCAL YEAR (FY) 17 ANNUAL SERVICE PLAN SUBMITTED BY THE CITY OF SANTA FE AND LOS ALAMOS COUNTY PROVIDING FOR SPECIFIC REGIONAL ROUTES FUNDED BY NCRTD REGIONAL TRANSIT GROSS RECEIPTS TAX (RTGRT)

WHEREAS, the NCRTD was created through legislative enactment (chapter 65, signed March 21, 2003); and

WHEREAS, the NCRTD is a sub-division of the State of New Mexico; and

WHEREAS, the NCRTD was approved and certified by the New Mexico Department of Transportation Commission September 14, 2004; and

WHEREAS, the NCRTD was created by agreement between the City of Española, Los Alamos County, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the City of Santa Fe, Santa Fe County, Taos County and Tesuque Pueblo; and

WHEREAS, the NCRTD Financial Policies Adopted by Board Resolution No. 2011-10 on November 4, 2011 provide a definition of regional services which if approved by the Board of Directors and if recurring funds are available may be funded by the allocation of NCRTD RTGRT; and

WHEREAS, the NCRTD Financial Policies require that service plans from member entities that provide transit services and which have routes that will expand existing regional routes or add new regional routes must submit their Transit Service Plan and the proposed regional routes to be funded by NCRTD RTGRT to the Board of Directors for approval; and

WHEREAS, the City of Santa Fe and Los Alamos County operate their own transit systems and have had prior review and approval of the regional service routes contained in their transit service plans for FY 10, 11, 12, 13, 14,15, and 16; and

WHEREAS, the NCRTD Board of Directors approved on March 4, 2011 the standardization of the cost allocation methodology which is a nationally recognized method for determining administrative and operating costs associated with the delivery of transit routes and which is utilized by the City of Santa Fe, Los Alamos County and the NCRTD; and

WHEREAS, the NCRTD Board of Directors adopted Resolution No. 2013-04 on March 1, 2013 amending its Financial Policies to incorporate a formula for the annual allocation of RTGRT for existing regional services it approves on an annual basis; and

WHEREAS, the NCRTD Board of Directors has adopted a Fiscal Year 2017 budget utilizing the annual allocation formula for the apportionment of NCRTD RTGRT in the amount of $993,300.00 for existing City of Santa Fe provided routes that have been deemed to meet the definition of regional services and which are incorporated into adopted City of Santa Fe Resolution No. 2016-38 Regional Service Transit Plan; and

WHEREAS, the NCRTD Board of Directors has also allocated in its Fiscal Year 2017 budget utilizing the annual allocation formula for the apportionment of NCRTD RTGRT in the amount of $1,419,000.00 for existing Los Alamos County provided routes that have been deemed to meet the definition of regional services, which are incorporated into the Los Alamos County adopted 2016 Service Transit Plan; and

WHEREAS, the NCRTD Board of Directors requires that Atomic City Transit and Santa Fe Trails whom are recipients of regional services funding provide acknowledgement and notice to their patrons utilizing the regional transit routes and services funded with NCRTD RTGRT ongoing prominent signage of the source of funding for these services in a fashion acceptable to the NCRTD Executive Director or his Designee; and

WHEREAS, the NCRTD Board of Directors acknowledges adopted Santa Fe County Resolution No. 2016-58 and their conveyance letter submitting their recommended transit service plan to the North Central Regional Transit District which is inclusive of existing NCRTD provided routes servicing Santa Fe County; and

WHEREAS, the NCRTD's 2014 adopted Five (5) Year Service Plan identifies routes to be provided by the District and future routes to be provided when sufficient recurring revenues are available; and

WHEREAS, the NCRTD Board adopted resolution No. 2009-13 provides the standards and practices for the implementation of new service routes to be operated by the District; and,

WHEREAS, the NCRTD Board of Directors in adoption of its Fiscal Year 2017 budget has provided funding from various revenue sources for the provision of and continuation of all existing routes and trial routes provided by the NCRTD serving the Counties of Santa Fe, Rio Arriba, Taos and Los Alamos; and,

NOW THEREFORE BE IT RESOLVED by the NCRTD that the Board of Directors approves the regional service plans for Fiscal Year 2017 as submitted by the City of Santa Fe and Los Alamos County and acknowledges the Transit Service Plan and requests submitted by Santa Fe County.

PASSED, APPROVED, AND ADOPTED BY THE GOVERNING BODY OF THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT ON THIS 8th DAY OF July, 2016.

Daniel Barrone, Chairman

Approved as to form:

Peter Dwyer, Legal Counsel

NCRTD OFFICIAL DOCUMENT

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2016-38

INTRODUCED BY:

Councilor Joseph M. Maestas

A RESOLUTION

ENDORSING THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT'S FY 2017 BUDGET PROPOSAL, APPROVING THE FY 2017 CITY OF SANTA FE REGIONAL TRANSIT PLAN AND DIRECTING STAFF TO SUBMIT THE CITY OF SANTA FE REGIONAL TRANSIT PLAN FOR FY 2017 TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL.

WHEREAS, the North Central Regional Transit District (hereinafter referred to as "NCRTD") was created in 2004 by agreement between the City of Espanola, Los Alamos County, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the City of Santa Fe, Santa Fe County and Tesuque Pueblo; and

WHEREAS, NCRTD Resolution 2008-14 states that "in order to create a truly effective and efficient regional transit system that cooperatively and equitably serves north central New Mexico, the NCRTD believes that the City of Santa Fe should be a member of the District"; and

WHEREAS, as a result of City of Santa Fe Resolution 2008-87, the City of Santa Fe joined the NCRTD and soon thereafter expanded City delivered transit services to provide connecting

transportation to and from the Rail Runner, through funding made available by the NCRTD; and

WHEREAS, the City's expanded services include:

- Santa Fe Trails Route 22, serving the New Mexico 599 Rail Runner station as well as Rancho Viejo and Santa Fe Community College;
- Santa Fe Trails Routes 2 and 4, serving inbound and outbound Rail Runner trains at South Capitol station;
- Additional enhanced, or "special service", provided to accommodate visitors and residents alike, and meet increased demand for Rail Runner transfers, on Folk Art Market, Spanish Market, and Indian Market weekends, as well as annual community celebrations of Zozobra and the Canyon Road Farolito Walk;

WHEREAS, the existing services provided by Santa Fe Trails have been deemed to meet the definition of regional services as adopted by the NCRTD Board and incorporated into its financial policies as amended on November 4, 2011 by Board Resolution No. 2011-10; and

WHEREAS, the NCRTD has identified funding in their FY2017 budget proposal to keep the aforementioned regional services, operated by the City, funded and running through FY2017; and

WHEREAS, the NCRTD will reimburse the City for said regional transit services, upon receipt of invoices for service delivered, up to a FY 2017 total of $993,300.00; and

WHEREAS, the City of Santa Fe agreed to pay up to $25,000 to the NCRTD for the second year of the pilot Mountain Trail 255 Route, which will be deducted from the reimbursement to Santa Fe Trails on the first quarterly reimbursement request by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body hereby endorses the proposed FY2016 NCRTD budget that continues to fund regional transit services, and will fund up to $25,000 as identified above, that the City of Santa Fe currently provides on behalf of the NCRTD, and that the aforementioned routes compose and are approved as the City of Santa Fe Regional Transit Plan for

FY2017, and upon approval by the NCRTD Board of Directors, is incorporated in the NCRTD service plan.

PASSED, APPROVED, and ADOPTED this 11th day of May, 2016.

JAVIER GONZALES, MAYOR

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

KELLEY BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2016/2016-38 NCRTD Transit FY2017

INCORPORATED COUNTY OF LOS ALAMOS RESOLUTION NO. 16-11

A RESOLUTION ENDORSING THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT'S FY2017 BUDGET PROPOSAL, APPROVING THE FY2017 LOS ALAMOS COUNTY REGIONAL TRANSIT PLAN AND DIRECTING STAFF TO SUBMIT THE FY2017 LOS ALAMOS COUNTY REGIONAL TRANSIT PLAN TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL

WHEREAS, the North Central Regional Transit District (NCRTD) was created in 2004 by agreement between the City of Espanola, Incorporated County of Los Alamos, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the City of Santa Fe, Santa Fe County and Tesuque Pueblo; and

WHEREAS, the District has subsequently added Nambé Pueblo, Taos County, the Town of Taos and the Town of Edgewood to its membership; and San Juan Pueblo is now known as Ohkay Owingeh; and

WHEREAS, regional transit gross receipts tax redistributed by NCRTD is an important and significant local funding source for transit and NCRTD has developed a funding allocation formula that allocates funding for regional transit services to Los Alamos County (County); and

WHEREAS, NCRTD Resolution 2009-07 states that "the NCRTD Board has the authority and duty to monitor the use of funds it furnishes to members, to coordinate the overall transportation policy within its service area, and to account to the State of New Mexico for its activities;" and

WHEREAS, the coordination of service plans with NCRTD is primary to an effective regional transit system; and

WHEREAS, each member shall submit locally approved service plans to the NCRTD Board in order for such plans to be included in the NCRTD Regional Service Plan, to ensure that transit services funded by the regional transit gross receipts tax meet the criteria established by NCRTD Resolution 2011-10, as amended, and that regional transit services are effectively coordinated by NCRTD; and

WHEREAS, the existing services provided by the County have been deemed to meet the definition of "regional public transit" as adopted by the NCRTD Board and incorporated into its financial policies by NCRTD Resolution 2011-10, as amended; and

WHEREAS, NCRTD has identified funding in its FY2017 budget proposal to keep the aforementioned regional services, operated by the County, funded and running through FY2017; and

WHEREAS, NCRTD will reimburse the County for said regional transit services, upon receipt of invoices for services delivered, up to a FY2017 total of $1,419,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE INCORPORATED COUNTY OF LOS ALAMOS that the Council hereby endorses the proposed FY2017 NCRTD budget that continues to fund regional transit services, as identified above, that the Incorporated County of Los Alamos currently provides on

behalf of NCRTD, and that the aforementioned regional services compose and are approved as the Los Alamos County Regional Transit Plan for FY2017, and upon approval by the NCRTD Board of Directors, are incorporated in the NCRTD Regional Service Plan.

PASSED AND ADOPTED this 14th day of June, 2016.

COUNCIL OF THE INCORPORATED
COUNTY OF LOS ALAMOS, NEW MEXICO

RICK REISS
COUNCIL CHAIR

ATTEST: (SEAL)

SHARON STOVER
LOS ALAMOS COUNTY CLERK

Smithson, Kenneth

From: Smithson, Kenneth
Sent: Tuesday, May 31, 2016 11:35 AM
To: Smithson, Kenneth
Subject: FW: FY 17 GRT Allocation

From: Anthony Mortillaro [mailto:anthonym@ncrtd.org]
Sent: Friday, April 01, 2016 8:41 AM
To: Shelton, Philo <philo.shelton@lacnm.us>
Subject: FY 17 GRT Allocation

Hi Philo,

Just wanted to let you know that the proposed FY 17 RTD GRT allocation for the County is $1,419,000 (slight increase from last year). I will need the submittal of the County's adopted FY 17 service plan and resolution no later than June 16. It would then be considered by the RTD Board at their July 10, meeting. Let me know if you have any questions.

Tony

Anthony J. Mortillaro
Executive Director
North Central Regional Transit District
505-629-4713 (direct)
505-690-7782 (cell)

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Los Alamos County (LAC) FY17 Service Plan
Submitted to the North Central Regional Transit District (NCRTD) for the Distribution of Transit Gross Receipts Tax

Submitted June 14, 2016

		FY17 Cost Estimates
Continuation of Existing NCRTD Funded Routes		
Route 2 White Rock (Park & Ride, White Rock & NCRTD Linked)	$	647,754
AM & PM Enhanced Services (Park & Ride and White Rock Linked)	$	693,163
Route 11 Afternoon Express (White Rock to Los Alamos)	$	55,453
Continuation of Existing NCRTD Routes:	**$**	**1,396,370**
LAC FY17 Billable Capital		
A combination of Local Share of Grant Capital Awards (Vehicles, Bus Shelters & Bus Stops, AVA System, Upgrades to Bus Shelters, and Bus Stop Improvements).	**$**	**288,000**
FY17 ESTIMATED BILLABLE:	**$**	**1,684,370**
FY17 NCRTD GRT BUDGETED FOR LAC:	$	1,419,000
Estimated Amount Underfunded in FY17:	$	(265,370)

Notes: Cost of routes and capital listed are estimates. Routes will be billed on a quarterly basis using the Allocated Cost Method, which allocates actual expenses by actual miles, hours, and vehicles. Actual costs of capital will be billed on a quarterly basis.

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3

Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

June 2, 2016

Anthony J. Mortillaro, Executive Director
North Central Regional Transit District
1327 N. Riverside Drive
Espanola, NM 87532

Dear Mr. Mortillaro:

This letter is to respectfully submit Resolution No. 2016-58 from the Santa Fe County Board of Commissioners (BCC) that adopts the FY 2017 Santa Fe County Transit Plan. This Resolution also directs staff to forward the plan to the North Central Regional Transit District (NCRTD). The 2017 Santa Fe County Transit Plan was reviewed and approved at the May 31, 2016 BCC meeting and is included as Exhibit A to the Resolution.

The Commission had several comments in relation to the presentation on the NCRTD Long Range Service Plan at the May 31 BCC meeting. These comments are listed below.

The Commission requests NCRTD consider providing transit service in the Glorieta-Canoncito area in the short term rather than in the 20 year time frame of the NCRTD Long Range Service Plan. A transit route in this area would provide service to residents in the County's east central area, users of the Senior Center and Meals On Wheels program, and commuters who travel east to Santa Fe for work.

The Commission also requested NCRTD expand the current Turquoise Trail service to include morning and evening peak times for the Cerrilos/Madrid/south NM14 area to accommodate resident commuters.

If you have questions or concerns on any of the above please contact Ray Matthew, Transportation Planner, at 995-2775.

Sincerely

Tony T. Flores
Deputy County Manager, Santa Fe County

Attachment: SFC BCC Resolution No. 2016-58

SFC RECORDED 06/01/2016

SANTA FE COUNTY
RESOLUTION NO. 2016- 58

A RESOLUTION TO ADOPT THE SANTA FE COUNTY TRANSIT SERVICE PLAN FOR FY 2017 AND TO DIRECT STAFF TO SUBMIT THAT TRANSIT SERVICE PLAN TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT

WHEREAS, Santa Fe County Resolution 2003-108 states that multi-jurisdictional transportation systems would protect our environment and enhance energy efficiency, decrease congestion, decrease automobile accidents, reduce noise and air pollution and improve public health;

WHEREAS, the North Central Regional Transit District (NCRTD) was created by agreement of the City of Espanola, Los Alamos County, Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the City of Santa Fe, Santa Fe County (the County) and Tesuque Pueblo in 2004;

WHEREAS, Santa Fe County Ordinance 2008-14 which imposed a County Regional Transit Gross Receipts Tax of one eighth of one percent (.125%) states that "Revenue from the county regional transit gross receipts tax will be used for the management, construction or operation of a public transit system or for specific public transit projects or services pursuant to the Regional Transit District Act;

WHEREAS, the NCRTD considers Santa Fe County to be a critical participant in the regional transportation strategy and is willing to work closely with the County to assure that regional transportation needs are met and that the Rail Runner continues to be a well-used mode of public transportation;

WHEREAS, the 2015 Santa Fe County General Plan, the Sustainable Growth Management Plan, adopted by the Board of County Commissioners by Resolutions 2015-155 states under Policy 33.3 "Coordinate with RTD and other entities to evaluate public transit routes and enhance existing transit services (both to existing areas and to areas of new development) to match population demands and future growth to provide an efficient alternative to personal vehicle use;"

WHEREAS, for FY 2016 the NCRTD funded various transportation routes within Santa Fe County contained in the FY 2016 regional transit plan submitted to the NCRTD on behalf of the County and the City of Santa Fe;

WHEREAS, the NCRTD adopted a 2014 Transit Service Plan Update which was a five year plan identifying new services and future services and the routes described in the FY 2017 Santa Fe County Regional Transit Service Plan are consistent with that five year plan;

SFC RECORDED06/01/2016

WHEREAS, the NCRTD Board is requesting a FY2017 Santa Fe County Regional Transit Service Plan by June 16, of 2016 and this resolution is designed to respond to that request;

WHEREAS, Santa Fe County has considered the existing NCRTD Service Plan and the proposed NCRTD budget for FY2017 which indicates that there is sufficient funding to continue to provide service for all routes currently being funded by the regional gross receipts tax dollars and other federal grant money, including all of the existing routes in Santa Fe County; and

WHEREAS, the NCRTD FY 2017 budget includes two pilot routes which were included in the NCRTD FY 2016 budget, the La Cienega/Las Golondrinas route and the Santa Fe Ski Basin (Mountain Trail) route; and

WHEREAS, the Board of County Commissioners of Santa Fe County (BCC) desires for staff to submit to the NCRTD a Santa Fe County Regional Transit Plant including all routes currently being served in the County as well as the two new pilot routes.

NOW, THERFORE, BE IT RESOLVED AS FOLLOWS:

1. The BCC hereby adopts the FY 2017 Santa Fe County Regional Transit Plan attached hereto as Exhibit A;

2. The BCC hereby directs staff to submit the FY 2017 Santa Fe County Regional Transit Plan to the NCRTD.

PASSED, APPROVED AND ADOPTED THIS 31st **DAY OF MAY, 2016**

SANTA FE BOARD OF COUNTY COMMISSIONERS

Miguel M. Chavez

Miguel M. Chavez, Chair

ATTEST:

Geraldine Salazar

Geraldine Salazar, Santa Fe County Clerk

COUNTY CLERK NEW MEXICO GERALDINE SALAZAR SANTA FE COUNTY

APPROVED AS TO FORM:

Gregory S. Shaffer, County Attorney

SFC RECORDED06/01/2016

Exhibit A

Santa Fe County Transit Plan for FY 2017

ROUTES FUNDED BY NCRTD IN SANTA FE COUNTY

ROUTES FUNDED BY NCRTD - OPERATED BY SANTA FE TRAILS:

ROUTE 2 SHERIDAN ST., CERRILOS RD, SANTA FE PLACE
ROUTE 4 SHERIDAN ST., ST. FRANCIS, SANTA FE PLACE
ROUTE 22 - IAIA/SFCC, SUPER WALMART, NM 599 RR STATION
SANTA FE PICK–UP –SPECIALS, DOWNTOWN LOOP SHUTTLE

ROUTES FUNDED AND OPERATED BY NCRTD

ROUTE 150 CHIMAYO
ROUTE 160 SANTA CLARA
ROUTE 200 ESPANOLA TO SANTA FE
ROUTE 210 POJOAQUE –NAMBE TRIBAL
ROUTE 220 TESUQUE TRIBAL
ROUTE 230 SAN ILDEFONSO TRIBAL
ROUTE 270 TURQUOISE TRAIL/NM599
ROUTE 280 ELDORADO TO SANTA FE
ROUTE 290 EDGEWOOD TO SANTA FE
ROUTE 400 LOS ALAMOS TO POJOAQUE

NEW PILOT TRANSIT ROUTES IN SANTA FE COUNTY

ROUTE 260 LA CIENEGA/LAS GOLONDRINAS
Service began 3/28/2016, 6 month pilot route service scheduled to run to November 25, 2016. (Thereafter NCRTD will evaluate for continuation of service or any service changes.)

ROUTE 255 MOUNTAIN TRAIL (SANTA FE SKI BASIN SHUTTLE
Service from 9/26/2015 to 4/3/2016, resumes 7/1/2016 to 8/3/2017. (Thereafter NCRTD will evaluate for continuation of service or any service changes.)

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of June, 2016 at 08:50:46 AM And Was Duly Recorded as Instrument # 1795112 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy _____ County Clerk, Santa Fe, NM